

CHAPTER 3

PERSONNEL

SEC.

3.01 Personnel Committee

3.02 Union Represented Personnel

3.03 Non-Union Personnel

3.01 PERSONNEL COMMITTEE

(1) The Personnel Committee shall handle all personnel matters not otherwise provided for within these ordinances or delegated to individual department heads. The four-member committee shall consist of the Mayor and three Aldermen. The Aldermen shall be appointed on the basis of their chairpersonship of the Finance Committee, Police and Fire Committee and Board of Public Works. The Committee shall also serve as a negotiating team when considering all contracts and disputes with labor unions. The Committee shall also be charged with wage and benefits negotiations with non-union members of the City employed in supervisory or administrative capacities.

3.02 UNION REPRESENTED PERSONNEL

(1) Those specific work and fringe related benefits as covered in current labor contracts with Local 695 representing the Police Department and Local 1401 representing all other city union represented personnel shall determine the benefits available to all individuals covered under them. This ordinance shall remain in effect for all future contracts which shall be negotiated with either of the above locals or any other unions which shall in the future represent a bargaining unit within the City.

3.03 NON-UNION PERSONNEL

(1) Boards, commissions and agencies delegated with the responsibility to administer and supervise all non-union personnel, supervisors and heads of departments or administrators shall determine on a case-by-case basis those specific work and fringe related benefits for the above individuals. It shall be within the sole discretion of the board, commission or agency to determine whether or not a written contract shall be used.

(2) Annual Review. Each non-union represented employee shall be interviewed during the month of September with any recommendations for salary or fringe benefit adjustments to become effective upon January 1st of the following year or as specified by Resolution of the supervising authority and where applicable approved by the Common Council.

CHAPTER 3 REVISIONS

12-20-82 A-110

01-19-84 A-122

08-20-11 A-709 Admin. annual reviews to be done in Sept instead of November. 3.03(2)